New MyHR Dashboard with widgets

New look to the homepage
- All self service options are now on the navigation panel on the left.
- The new dashboard now allows you to add widgets giving you shortcuts to services and providing information at a glance.
- If you are a manager you will also have the MyPeople tab which gives you additional access to reports and team data.
- Annual Leave, Sickness and Peer Review have now been separated therefore reduces clicks needed to access each area.
**Widgets**

- **Pay Document:**
  Allows you to view the last 3 payslips and P60s.
  The animation also indicates what has already been viewed.
  The full list of payslips can be found under Pay Documents on the left hand side navigation panel.

- **Authorisation:**
  Access to all pending requests.
  Allows to view information and approve/reject.
  If you wish to add a comment to the form this will have to be actioned through the Authorisations option on the left hand side navigation panel.
  If you click into the information bar you will see details of the authorisation request.

- **Holiday:**
  Displays both leave taken and available leave.
  Allows you to request leave from the widget.
  By clicking Request the widget opens up into a Holiday request form.

- **In Progress:**
  Allows you to see the status of saved but not submitted forms eg change of home address.

*Please note can can amend your dashboard to only display the widgets of your choice through Dashboard settings on the navigation panel on the left.*
My People - Manager Option

The search feature means managers can locate staff by typing in name as opposed to looking through a list.

My People allows you to filter results therefore you only see results relevant to your search.
**New Form History Feature**

Form History: Allows access to all requests made, displays the status and also displays who the form is with.

Helpful Features: Keyword Search and filters on event and status